

STATE OF _____
STATE FIRE ASSISTANCE (SFA)
PROGRAM NARRATIVE
FISCAL YEAR 2004

The State Fire Assistance Program is authorized by the Cooperative Forestry Assistance Act of 1978 (P.L. 95-313) as amended by the Forest Stewardship Act of 1990 (P.L. 101-624), also known as the 1990 Farm Bill.

I. DESCRIPTION: The purpose of the State Fire Assistance Program is to provide financial, technical and related assistance to State Foresters or equivalent State officials, and through them to other agencies and individuals. Funding provided through State Fire Assistance should be focused to address critical preparedness needs and hazard mitigation. Critical preparedness needs include firefighter safety, fire planning, firefighter training, increased initial attack capability, and mobilization readiness for the efficient suppression and prevention of wildfires on non-Federal forestlands and other non-Federal lands. Hazard mitigation activities should focus on hazard fuels reduction, prevention and mitigation education, Firewise programming and community hazard mitigation. State Fire Assistance funding promotes sustainable economic development, both traditional and non-traditional partnerships and service excellence.

II. FEDERAL ROLE: State Fire Assistance funding is intended to increase the amount of forests and grasslands restored to or maintained in a healthy sustainable condition with reduced risk and damage from fires, insects and diseases, and invasive species. Goals, objectives and program focus for State Fire Assistance funds are listed under Section III: Methodology/Timetable; specifically identified in subsections: Information, Analysis and Planning, Technology Transfer, Shared Protection Resources, Technology Development and Efficient State Protection.

III. METHODOLOGY/TIMETABLE: (Provide description, work plan, timetable and how progress will be measured for each of the following activity groups used to categorize all federal role fire management activities. Fire prevention, detection, initial attack and fuels management work should be addressed in the activity groups. The activity groups are used for both recurrent and major initiatives. **Note:** Each state will emphasize those actions as identified in the Northeastern Area 5 year Fire Plan and their respective State Fire Management Plan that address their unique needs).

A. INFORMATION: (The collection, compilation and reporting of fire related data specifically needed for regional or national program analysis, planning and policy development).

1. Annual Accomplishment Report (To support development of the annual NA Corporate Report and State Program Highlight Sheets)

2. Annual Wildland Fire Summary Report - Form FS 3100-8 (Electronic Copy)
3. Daily reporting of wildfire activity to the Eastern Area Coordinating Center; including the use of ICS Form 209 for all fires over 100 acres in size.
4. Quarterly reporting/update of grant accomplishments/activities via the National Fire Plan Operating Reporting System (NFPORS) Database.

B. ANALYSIS AND PLANNING:

1. Fire Planning: For FFY04, this is specifically the Fire Protection Assessment Initiative, Risk Analysis, implementation of the National Fire Plan, development / revision of State Fire Management Plan, preparedness.

Example: Continue with and implement new Wildland Urban Interface activities such as educational programs, Firewise Workshops, Community Planning and Zoning.

Example: Development / revision of State and or Community Risk Assessment / Fire Management Plans.

C. TECHNOLOGY TRANSFER: (Program assistance for technology transfer furnished by a State or Federal Agency to another State or Federal Agency).

Examples:

1. Dry Hydrants: Continue to promote the installation and use of dry hydrants throughout (state). Dry hydrants enhance rural water delivery and can strengthen a communities ability to provide adequate fire protection. During FFY04; plan to install (_#_) dry fire hydrants that will enhance the fire protection capability of (_#_) of communities serving approximately (_#_) citizens of the state.
2. Class "A" Foam: manage (_#_) site across the state for the consignment of Class "A" Foam. The service will enhance the fire protection capability of (state) fire community and help reduce cost.
3. Firewise programming: promote Firewise concepts and defensible space in high risk communities within the Wildland Urban Interface. During FFY04; plan to conduct (_#_) Firewise community workshops that will enhance protection capability of (state) fire community and help reduce property lost and damage.

D. SHARED PROTECTION RESOURCES: Development and maintenance of fire protection resources available to other states, when needed, outside of a state's planned fire season. Resources available to other states within that state's planned fire season with the approval of the State Forester.

Example:

Interagency Resources: maintain resource list of agency and volunteer personnel qualified for use on interagency out of state assignments / compact activations. Conduct testing necessary to determine fitness and endurance levels of resources.

E. TECHNOLOGY DEVELOPMENT:

Program assistance for the development of technologies that is of value to wildland fire management.

F. EFFICIENT STATE PROTECTION: Program assistance to improve efficiency of a state's protection program.

Example: Federal Excess Personal Property Program: the FEPP program has been a tremendous asset to the fire service community in enhancing the over-all fire protection capabilities within _____. Currently have outstanding requests for __ 4x4 trucks, __ 2 1/2 ton 6x6 trucks, __ generators, etc During FY2004, we plan to screen and acquire ___ items, mostly in the form of trucks, generators, PPE and air compressors, estimated to have an inventory value at \$ _____00.

Example: Firefighter Training: Will continue to work with federal, state and local partners in promoting and providing prescribed fire and wildland fire training opportunities within the state. During FFY 200_, we plan on providing the following training opportunities:

1) By September 30, 2004; plan to provide state and volunteer fire personnel with the following specific training opportunities.

Wildland Urban Interface (S-215)	50 personnel
Standards for Survival / LCES	200 personnel
Prescribed Fire – Rx 300	100 personnel

2) By September 30, 2004; plan to conduct (10) S-130 / S-190 training sessions at the project/county level, that will train over 200 Volunteer and Career Fire personnel.

IV. MODIFICATIONS: None

**V. ACCOMPLISHMENTS/TARGETS: SUMMARY OF PLANNED ACTIVITIES
to be accomplished with this grant:**

Category	Planned Activity	Number	Cost (\$)	Number of Communities Assisted
Administration	Total \$ (Report Federal Funds only) used to administer program.			
Preparedness	Total \$ (Report Federal Funds only) expended for preparedness activities (e.g. personnel cost, facilities, maintenance)			
Suppression / Support	Total \$ (Report Federal Funds only) expended for suppression operations / support (e.g. dispatch centers, fire suppression, law enforcement)			
Equipment	Total \$ (Report Federal Funds only) used to purchase/maintain/rehab all types of equipment			
Training	Total # of personnel trained (e.g. agency, other state, career fire service, volunteers) / Total \$ (Report Federal Funds only) expended			
Community Mitigation: Plans / Assessments	Total # of Fire Management Plans / Risk Assessments Completed / Total \$ (Report Federal Funds only) awarded / Total # of Communities assisted directly			
Community Mitigation: Prevention / Education	Total # of Prevention / Education programs conducted/implemented (e.g. schools, civic, open houses, mass mailings, teacher packets) / Total \$ (Report Federal Funds only) expended / Total # of Communities assisted directly			
Community Mitigation: Hazard Fuels / Mitigation Projects	Total # of Hazard Fuels Reduction / Mitigation projects conducted / Total \$ (Report Federal Funds only) expended / Total # of Communities assisted directly or indirectly			
Hazard Fuels: Total Acres	Total # of acres treated with NFP Community Assistance funding to reduce hazardous fuels.			
Hazard Fuels: Mechanical Acres	Total # of acres treated by mechanical means with by-products utilized.			
Communities Assisted	Total # of Communities assisted not previously accounted for under SFA.			
Program Totals:			\$0.00	0

Gray Note: Gray shaded blocks are to be left blank.

Cost \$: Note: report only the federal grant funds that were utilized. Do not report / include matching funds here.

- Quarterly reporting/update of grant accomplishments/activities must be reported via the National Fire Plan Operations Reporting System (NFPORS) Database.

VI. BUDGET INFORMATION: (SF-424A: Identification of Costs)

- ◆ Detailed budget to support narrative statements, reflect costs needed and determine if costs are reasonable and allowable
- ◆ Source of non-federal resources

Submitted by:

State Fire Supervisor

Date: _____

State Fire Assistance (SFA): Definitions to be used for completing the template under #V. Accomplishments / Targets.

Administration:

- **Total \$ (Report federal SFA funds only) used to administer program:** Enter the total dollar \$ amount (federal (SFA) grant funds only) used by the State to administer the SFA program.

Preparedness:

- **Total \$ (Report federal SFA funds only) expended for preparedness activities:** Enter the total \$ dollar amount (report federal SFA funds only) earmarked for preparedness activities, used by the State to perform/ support the following activities: development / maintenance of fire readiness / preparedness plans, personnel costs and facility maintenance.

Suppression / Support:

- **Total \$ (Report federal funds only) expended for suppression operation / support:** Enter the total \$ dollar amount (report federal SFA funds only) expended on suppression operations / support functions (e.g. dispatch centers, initial / extended attack fire suppression, law enforcement).

Equipment:

- **Total \$ (Report federal funds only) used to purchase/maintain/rehab all types of equipment:** Enter the total dollar amount (report federal SFA funds only) used to purchase/maintain/rehab all types of equipment. (Examples: PPE, generators, engines, tractor plow / dozer units, slip-ons, pumps, radios, pagers, dry hydrants, leaf blowers, rehab FEPP or other apparatus, maintain communications systems, etc.)

Training:

- **Total # of personnel trained / Total \$ (Report federal funds only):** Enter the total number of personnel that received training this reporting period with federal funds through the SFA program. (e.g. Agency personnel means that the trainee is an employee within the Department that the State Forestry agency heads up or is a unit of; other state, career fire service, volunteer, non-profit organization). Enter the total dollar \$ amount (report federal SFA funds only) expended to provide the training reported under this activity.

Community Mitigation: Note: Hazard fuel reduction “planned activity” treatments will be reported as projects planned /completed per individual treatment. (4 separate locations / communities should be reported as 4 separate activities).

- **Plans / Assessments: Total number # of Fire Management Plans / Risk Assessments completed:** Enter the total number # of Fire Management Plans / Risk Assessments completed with SFA-NFP Hazard Mitigation funding. Enter the total dollar \$ amount (report federal SFA – NFP funds only) used to complete Community Fire Management Plans / Risk Assessments. Enter the total number # of communities that were directly assisted.
- **Prevention: Total # of Prevention / educational programs conducted / implemented:** Enter the total number # of prevention programs / campaigns conducted/implemented with federal SFA funding. (e.g. school programs, civic organizations, Fire Department Open Houses, parades, mass mailings (teacher packets, etc) Mass mailings / teacher packets will be reported as 1 activity for each project mailing. Do not report the total number of packets mailed / produced). Enter the total dollar \$ amount (report federal SFA funds only) used to complete these activities.
- **Hazard Fuels Reduction / Mitigation Projects: Total # of hazard fuels reduction / mitigation projects conducted:** Enter the total # of hazard fuels reduction / mitigation projects conducted (e.g. Rxfire and mechanical fuel reduction, Community Firewise / Defensible Space projects, rural water delivery enhancement. Enter the total \$ amount (report federal funds only) expended. Enter the total # of communities assisted.

Hazard Fuels: Total Acres:

- **Total # of acres treated:** Enter the total # of acres treated with NFP Community Assistance funding to reduce hazardous fuels.

Hazard Fuels: Mechanical Acres:

- **Total # of acres treated:** Enter the total # of acres treated by mechanical means with by-products utilized.

Communities Assisted:

- **Total # of Communities assisted not previously accounted for under SFA:** Enter the total number # of communities that received assistance as a result of federal SFA funding that have not been previously reported under SFA.